## BEECHWORTH HEALTH SERVICES GIFTS, BENEFITS AND HOSPITALITY REGISTER

| Date       | Recipient                 | Donor                 | Business Associate | Offer                 | Value                  | Reason                                     | Business benefit      | Risk                 | Ceremonial     | Decision            | Ownership                          | Approved by          |
|------------|---------------------------|-----------------------|--------------------|-----------------------|------------------------|--|-----------------------|----------------------|----------------|---------------------|------------------------------------|----------------------|
| EXAMPLE    | Sam Brown, Director,      | Chris Tate, Director, | Yes                | iPad                  | \$250 (est)            | Organizations are                          | iPad can be used by   | No                   | No             | Accepted            | Transferred to the                 | Mel White, Executive |
| 5/08/2018  | Safety & Culture          | Oz Sports             |                    |                       |                        | working in                                 | the team for work     |                      |                |                     | organization                       | Director, Safety &   |
|            |                           |                       |                    |                       |                        | partnership on a                           | purposes              |                      |                |                     |                                    | Culture              |
|            |                           |                       |                    |                       |                        | health program                             |                       |                      |                |                     |                                    |                      |
| 26/5/2022  | Volunteers for            | BHS                   | Yes                | Gift vouchers for     | \$40 each volunteer to | Working in                                 | Engagement of         | No                   | No             | Accepted            | volunteer                          | CEO                  |
|            | PRIMM project             |                       |                    | project participation | a total of \$800       | partnership with the                       | volunteers in co-     |                      |                |                     | particcipants                      |                      |
|            |                           |                       |                    |                       |                        | communnity to co-                          | design of service     |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | design service                             | delivery              |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | delivery. Recogition                       |                       |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | of volunteer time and                      |                       |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | participation.                             |                       |                      |                |                     |                                    |                      |
| 16/3/2022  | Ms. D Stelling            | BHS                   | Yes                | Flowers               | \$50                   | 35 years volunteer                         | Nil                   | No                   | No             | Accepted            | BHS                                | CEO                  |
|            |                           |                       |                    |                       |                        | Service Recognistion                       |                       |                      |                |                     |                                    |                      |
| 14/12/2021 | BHS                       | Jim Jam Foods         | No                 | Assorted prodduce     | \$312                  | Dinated to support                         | Support,              | No                   | No             | Accepted            | BHS                                | CEO                  |
|            |                           |                       |                    |                       |                        | and recognise                              | enciuragement and     |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | volunteer effort                           | recogmnition of       |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        |  | volunteer effort      |                      |                |                     |                                    |                      |
| 12/12/2021 | BHS                       | Microteach            | Yes                | Maccaroons            | \$30                   | A thank-you for service relationship       | Nil                   | Conflict of interest | No             | Declined            | Owenrship not<br>transferrd to BHS | CEO                  |
| 1/12/2021  | BHS - DNS team            | Client                | No                 | Money                 | \$100                  | Recogition and                             | Nil                   | Reputational risk    | No             | Declined            | Transferred back to                | CEO                  |
|            |                           |                       |                    |                       | ,                      | appreciation of                            |                       |                      |                |                     | donor                              |                      |
|            |                           |                       |                    |                       |                        | service                                    |                       |                      |                |                     |                                    |                      |
| 13/8/2021  | BHS                       | Christine Healy       | No                 | Specific purpose      | \$200.00               | Recognition of care                        | To be available for   | No                   | No             | Accepted            | Transferred to the                 | CEO                  |
|            |                           | ·                     |                    | donation              |                        | provided in SBL                            | staff development     |                      |                | '                   | organisation for a                 |                      |
|            |                           |                       |                    |                       |                        |  |                       |                      |                |                     | specific purpose                   |                      |
| 10/8/2021  | BHS                       | Renate Riteli         | No                 | Specific purpose      | \$150.00               | Recognition of care                        | Beautification of     | No                   | No             | Accepted            | Transferred to the                 | CEO                  |
|            |                           |                       |                    | donation              |                        | provided in The                            | gardens in The        |                      |                | · ·                 | organisation for a                 |                      |
|            |                           |                       |                    |                       |                        | Acacias                                    | Acacias for the       |                      |                |                     | specific purpose                   |                      |
|            |                           |                       |                    |                       |                        |  | residents to enjoy    |                      |                |                     | ' ' '                              |                      |
| 5/5/2021   | Kathy Bosland             | BHS                   | No                 | Gift Voucher          | \$300.00               | Enhance subscripton                        | Enhance subscripton   | No                   | No             | Accepted            | Individual                         | CEO                  |
|            |                           |                       |                    |                       |                        | to PMS                                     | to PMS                |                      |                |                     |                                    |                      |
| 30/7/2021  | BHS                       | Catherine and Steven  | n No               |                       | \$400.00               | To support BHS                             | Preservation of BHS   | No                   | No             | Accepted            | Individual                         | CEO                  |
|            |                           | Leppeert              |                    | Specific purpose      |                        | historical archival                        | historical archival   |                      |                |                     |                                    |                      |
|            |                           |                       |                    | donation              |                        | document process                           | records               |                      |                |                     |                                    |                      |
| 22/6/2021  | Jennifer Gordon           | BHS                   | No                 | Gift Voucher          | \$200                  | Acknowledgement of                         | Promotion of          | No                   | Yes            | Accepted            | Individual                         | Board Chair          |
|            |                           |                       |                    |                       |                        | serive to the BHS                          | Reputation            |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | Board                                      |                       |                      |                |                     |                                    |                      |
| 8/6/2021   | Siby Thomas               | BHS                   | No                 | Gift Voucher          | \$200                  |  | Enhance subscripton   | No                   | No             | Accepted            | Individual                         | CEO                  |
|            |                           |                       |                    |                       |                        | to PMS                                     | to PMS                |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | T  | D                     |                      |                |                     | Transferred to the                 |                      |
|            |                           | Christine Cansfield-  |                    |                       |                        | To support BHS                             | Preservation of BHS   |                      |                |                     | organization for a                 |                      |
|            |                           | Smith, Peter Leppert  |                    | Specific purpose      |                        | historical archival                        | historical archival   |                      |                |                     | specific purpose                   |                      |
| 19/2/2021  | BHS                       | and David Lawrence    | No                 | donation              | \$1,000                | document process                           | records               | No                   | No             | Accepted            | specific purpose                   | CEO                  |
|            |                           |                       |                    |                       |                        | To support Upper                           |                       |                      | 1              |                     | 1                                  |                      |
|            |                           |                       |                    |                       |                        | Hume Health                                | Supports BHS's role   |                      |                |                     |                                    |                      |
|            |                           |                       |                    |                       |                        | Promotion Plan -                           | in the Upper Hume     |                      | 1              |                     | 1                                  |                      |
|            |                           |                       |                    |                       |                        |  | Health Promotion      |                      | 1              |                     | 1                                  |                      |
|            |                           |                       |                    |                       |                        | healthy eating and                         | Plan - healthy eating |                      | 1              |                     | 1                                  |                      |
|            | Dridge to Dridge          |                       |                    | Provision of fruit    |                        | physical activity                          |                       |                      | 1              | Provided for on the | BHS health                         |                      |
| 40/0/004   | Bridge to Bridge<br>Event | BHS                   | No                 |                       | \$100                  | priority during Bridge to Bridge walk 2021 |                       | No                   | No             | 26th March 2021     |                                    | CEO                  |
| 19/2/2021  | Event                     | ВПО                   | No                 | platters              | φισο                   | Service club annual                        | priority              | INO                  | INO            | ZOUT WATCH ZUZT     | promotion team                     | CEU                  |
|            |                           |                       |                    |                       |                        | 1  |                       |                      | 1              |                     | Transferred to the                 |                      |
|            |                           | Commoral Olde         |                    |                       |                        | philanthropic                              |                       |                      | 1              |                     | organization for                   |                      |
| 04/40/0000 | DLIC                      | Commercial Club       | NIa                | Danation              | <b>#</b> E00           | donation to local                          | A ICI                 | NI-                  | N <sub>1</sub> | A                   | patient / resident                 | 050                  |
| 21/12/2020 | BHS                       | Albury                | No                 | Donation              | \$500                  | health services                            | Nil                   | No                   | No             | Accepted            | focused initative(s)               | CEO                  |

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|            |                      |                      |     |                         |                   |                         |                                       |                   |     | I Net coopered but                     |                                    |     |
|------------|----------------------|----------------------|-----|-------------------------|-------------------|-------------------------|---------------------------------------|-------------------|-----|--|------------------------------------|-----|
|            |                      |                      |     |                         |                   |                         |                                       |                   |     | Not accepted but consumed on recipt    |                                    |     |
|            |                      |                      |     |                         |                   |                         |                                       |                   |     | of goods. Further                      |                                    |     |
|            |                      |                      |     |                         |                   | Acknowledgement of      |                                       |                   |     | education related to                   | Transferred to the                 |     |
|            |                      |                      |     | Food hamper             |                   | the work of RACS        |                                       |                   |     | gifts, benefits and                    | organization                       |     |
|            |                      |                      |     | consisting of fruit,    |                   | staff during COVID-     |                                       |                   |     | hospiatlity policy                     |                                    |     |
| 15/10/2020 | Aged Care staff      | Helen Haines MP      | No  | chocolates and slice    | Less than \$50.00 | 19                      | Nil                                   | Reputational risk | No  | provided to staff                      |                                    | CEO |
|            |                      |                      |     |                         |                   |                         |                                       |                   | 1.2 | <del>  '</del>                         |                                    |     |
|            |                      |                      |     |                         |                   |                         | Chocolate will be                     |                   |     |  |                                    |     |
|            |                      |                      |     |                         |                   |                         |                                       |                   |     | Accepted for existing                  |                                    |     |
|            |                      |                      |     |                         |                   | Won chocolate in        | made responsibly                      |                   |     | resident program at                    | Transferred to the                 |     |
|            |                      |                      |     |                         |                   | raffle in town. Did not | available to resident                 |                   |     | BHS for use within                     | organization                       |     |
|            |                      |                      |     |                         |                   | want prize. Wished      | related purposes as determined by the |                   |     | appropriate policy                     | organization                       |     |
|            |                      |                      |     |                         |                   | for BHS resident        | residents                             |                   |     | guidelines within                      |                                    |     |
|            | Consumer             |                      |     |                         |                   | population to enjoy     | residents                             |                   |     | resident activities and                |                                    |     |
| 14/8/2020  | Engagement Officer   | Heather Box          | No  | Chocolate won in raffle | \$200             | chocolate               |                                       | No                | No  | lifestyle program                      |                                    | CEO |
|            |                      |                      |     |                         |                   |                         | Enhanced patient,                     |                   |     |  |                                    |     |
|            |                      |                      |     |                         |                   |                         | resident expereince                   |                   |     |  |                                    |     |
|            |                      |                      |     |                         |                   |                         | and community use                     |                   |     |  |                                    |     |
|            |                      |                      |     |                         |                   | Beechworth and          | benefit NB Not                        |                   |     |  |                                    |     |
|            |                      |                      |     |                         |                   | Community District      | operated as a public                  |                   |     | Accepted on the                        | Transferred to the                 |     |
|            |                      |                      |     |                         |                   | Coimmunity Branch       | bus service. No other                 |                   |     | basis that it proviodes                | organisation                       |     |
|            |                      |                      |     |                         |                   | responded to            | business benefit. No                  |                   |     | for enhanced patient,                  |                                    |     |
|            |                      | Beechworth and       |     | Bus Hoist for BHS       |                   | community feedback      | investemenbt or other                 |                   |     | resident expereince                    |                                    |     |
|            |                      | District Community   |     | bus for use in the      |                   | related to bus access   | relationship between                  |                   |     | and community use                      |                                    |     |
| 1/8/2020   | BHS                  | Bank                 | No  | community               | \$8,478           | for disabled persons    | parties                               | No                | No  | benefit.                               |                                    | CEO |
|            |                      |                      |     |                         |                   | Retiring staff member   |                                       |                   |     |  |                                    |     |
|            |                      |                      |     |                         |                   | donated pictures to     |                                       |                   |     |  | Transferred to the                 |     |
|            |                      |                      |     | Two framed pictures     |                   | asset beatification of  |                                       |                   |     |  | organization                       |     |
|            |                      |                      |     | for palliative care     |                   | palliative care room    |                                       |                   |     |  | 3.                                 |     |
| 1/8/2020   | Linda Earl           | Elizabeth Masterton  | No  | room in Acute Unit      | \$250.00 est      | on Acute Unit           | Nil                                   | No                | No  | Accepted                               |                                    | CEO |
|            |                      |                      |     | Access to AFL club      |                   |                         |                                       |                   |     |  |                                    |     |
| 4/6/2020   | CEO                  | Provider Assist      | Yes | member communique       | Nil               | Nil identified          | Nil                                   | Reputational risk | No  | Rejected                               | Rejected                           | CEO |
|            |                      |                      |     |                         |                   |                         | Wine can be made                      |                   |     | Accepted for existing                  |                                    |     |
|            |                      |                      |     |                         |                   |                         | responsibly available                 |                   |     | resident program at                    |                                    |     |
|            |                      | Resident's family    |     |                         |                   |                         | to resident related                   |                   |     | BHS for use within                     |                                    |     |
|            |                      | organized for        |     |                         |                   | Offer of gratitude      | purposes as                           |                   |     | appropriate policy                     |                                    |     |
|            |                      | package to be        |     | Wine (2 x boxes of 1    |                   | from family following   | determined by the                     |                   |     | guidelines within                      |                                    |     |
| 10/5/2020  | Aged Care Nurse      | delivered to BHS     | No  | doz bottles in each     | \$ 480 (est)      | passing of resident in  | residents from time to                | No                | No  | resident activities and                | Transferred to the                 | CEO |
| 10/0/2020  | Manager              | subsequent to        | 110 | box)                    | ψ 100 (00)        | Residential Aged        | time and in line with                 | 1.0               |     | lifestyle program.                     | organization                       | 020 |
|            |                      | resident / BHS       |     | 237                     |                   | Care                    | contemporary                          |                   |     | Resident of donor                      |                                    |     |
|            |                      | relationship ending  |     |                         |                   |                         | guidelines related to                 |                   |     | family is deceased                     |                                    |     |
|            |                      | (resident deceased)  |     |                         |                   |                         | access to alcohol in                  |                   |     | and no ongoing                         |                                    |     |
|            |                      |                      |     |                         |                   |                         | RAC settings                          |                   |     | relationship with family and BHS exits |                                    |     |
|            |                      |                      |     |                         |                   |                         |                                       |                   |     | iaililiy aliu DAS exits                |                                    |     |
|            |                      |                      |     |                         |                   |                         |                                       |                   |     | Accepted product for                   | Tour Control                       |     |
|            |                      |                      |     |                         |                   |                         | Beautification of                     |                   |     | garden beautician in                   | Transferred to the                 |     |
|            |                      |                      |     | Shrubs and small        |                   |                         | gardens at health                     |                   |     | areas frequented by                    | organization                       |     |
| 1/4/2020   | Kel Clark - Gardener | Tom and Erins Plants | No  | trees                   | \$500             | Surplus stock to need   | service                               | No                | No  | clients and residents                  |                                    | CEO |
|            |                      |                      |     |                         |                   | Recognition of care     |                                       |                   |     | Accepted and planted                   | Transformed to the                 |     |
|            |                      |                      |     |                         |                   | Necognillon of care     |                                       | l l               |     | Accepted and planted                   | Transferred to the                 |     |
|            | Kel Clark - Gardener |                      |     |                         |                   | provided to deceased    |                                       |                   |     | at the bequest of the family member    | Transferred to the<br>organization |     |

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|         |         |                                       |                                       |   |                                       |   |         |   |   |   |   | <del>                                     </del> |
|---------|---------|---------------------------------------|---------------------------------------|---|---------------------------------------|---|---------|---|---|---|---|--|
|         |         |                                       |                                       |   |                                       |   |         |   |   |   |   |  |
|         |         |                                       |                                       |   |                                       |   |         |   |   |   |   |  |
|         |         |                                       |                                       |   |                                       |   |         |   |   |   |   |  |
|         |         |                                       |                                       |   |                                       |   |         |   |   |   |   |  |
|         |         |                                       |                                       |   |                                       |   |         |   |   |   |   |  |
|         |         |                                       |                                       |   |                                       |   |         |   |   |   |   |  |
| <u></u> | <u></u> | · · · · · · · · · · · · · · · · · · · | · · · · · · · · · · · · · · · · · · · | · | · · · · · · · · · · · · · · · · · · · | · | <u></u> | · | · | · | · |  |